

## **CPA - Counselling Psychology Executive Meeting – Minutes**

**March 21 (Friday) 2025 at 9 am – 10:30pm (Pacific Time)/10 am (Mountain Time)/12 pm (Eastern Time)**

Present: Kirby Huminuik (chair), Allison Foskett (past-chair), Zuraida Dada (chair-elect), Katie Bradley (member-at-large: convention coordinator), Jon Woodend (secretary/treasurer), Sonya Flessati (member-at-large: awards coordinator); Danielle Shinbine (student representative); Janet Miller (newsletter editor).

Regrets: None.

<b>Item</b>	<b>Action</b>	<b>Person(s) Responsible</b>
<b>1. Welcome</b>		
<b>2. Approval of Agenda and Minutes from Last meeting</b> a. Called to approve agenda: Motion passed. b. Approval of January 2025 minutes: Approved.	Upload approved minutes	Jon
<b>3. Budget Planning</b> a. Budget updates i. Nothing to update currently.		
<b>4. Section Newsletter – Kaleidoscope</b> a. Call-out article on upcoming available executive positions b. Standing item article with a summary of the executive positions for members to consistently be aware of roles (consider either present or contacting past executive members to create	Create an article  Pull previous articles with role descriptions	Janet  Janet

<p>articles about their experiences in the role and what it has meant to them)</p> <p>c. Article content needed on the 2025 convention keynote presentation</p>	Share speaker abstract/content details	Kirby
<p><b>5. Webinar Series</b></p> <p>a. For 2025</p> <p>i. Dr Gwendolyn Villebrun’s webinar is scheduled (10<sup>th</sup> April 2025 10 am MT).</p> <p>ii. Potential: Dr Jeffrey Ansloos (ongoing conversation).</p>	Continue to coordinate	Kirby
<p><b>6. CPA (2025) Convention</b></p> <p>a. Exploring if rubric for submissions can be shared with members to support applications.</p> <p>b. Process for reviewing submissions: consider having a third reviewer from the executive if submissions have 1 approve and 1 decline.</p> <p>c. Consider shifting criteria to include a) incomplete research, b) practitioner-based submissions.</p> <p>d. Call for 3 upcoming vacant positions to be nominated and voted on at the convention:</p> <p>i. Chair-elect</p> <p>ii. Member-at-large: awards coordinator (Sonya Flessati available to continue)</p> <p>iii. Member-at-large: convention coordinator</p>	<p>Follow up with CPA head office</p> <p>Draft memo to share with CPA head office</p> <p>Think of potential interested members</p> <p>Reach out to past student members for interest in positions</p>	<p>Katie</p> <p>Katie and Kirby</p> <p>All executive</p> <p>Danielle</p>
<b>7. Awards Planning</b>		

a. Awaiting nominations for awards and then will setup review committee (call-out article in upcoming newsletter, deadline April 19 <sup>th</sup> )		
<b>8. CPA Workgroups – Updates</b> a. Counselling Psychology definition workgroup (Allison) i. Moving into next steps that include a brief summary of initial work		
<b>9. Advocacy within and on Behalf of the Counselling Psychology Profession</b> a. Letter from CPA sections regarding CPA strategic goals b. Consider follow up (through newsletter?) with membership on their experiences and needs re: Decolonization/EDI	Share section update with membership	Kirby
<b>10. Date for Next Meeting &amp; Adjournment</b> a. 16 May 2025 9 am PT/ 10 am MT	Send Zoom link	Jon

Minutes prepared by: Jon Woodend